

**Minutes of the Meeting of Stokesby with Herringby Parish Council held on
Wednesday 8th February 2023 at 7.30pm at Stokesby Community Centre**

Present: Richard Youngs (Chairman)
Philip Crane
Dawn Lamb
Rob Lloyd
Leigh-Ann Medhurst
Stuart Ward
Ed Wharton
Catherine Moore, Parish Clerk

Also present: Borough Councillor Adrian Thompson and 2 members of the public were in attendance

1. Apologies

There were no apologies for absence. County Councillor Andy Grant and PC Gary May had also sent their apologies.

2. Public Forum

a) Public
None.

b) County Councillor
Not present.

Borough Councillor

Adrian Thompson reported that bulbs had been planted in the parish. The GYBC Conservation Officer had met with people in the church regarding works there. The bus service would be starting mid-March, with 4 services per day as well as a late bus from Norwich. This would run six days of the week. A Warm Room was being hosted at Filby Village Hall which was being well attended by a broad demographic of people. The New Local Plan was out for consultation, there were no proposed housing allocations for Stokesby, although general policies were worth commenting on. The Draft Plan would be out in spring 2023, aiming of adoption in Summer 2023. The second hand shop in Filby was going well, with the proceeds being donated to local good causes. A donation of £500 would be made to Stokesby Church, for which thanks were given.

The Chairman asked where the plans were for traveller sites, none had been allocated but sites were required.

c) Police
Police reports were circulated as received.

3. Declaration of Interest for items on the agenda

None.

4. Minutes of the last meeting

The minutes of the meeting held on 9th November 2022 were **agreed** and signed by the Chairman, proposed by Stuart Ward, seconded by Leigh-Ann Medhurst, all in favour.

5. Matters Arising

a) Footpath to the River

A meeting had taken place with the Environment Agency, with plans considered for pulling out the netting and replacing the surfacing. There were no timescales for this. Some stone had been put down on the muddy patches, and overgrowth had been cut back.

b) Play Area Annual Inspection Report

The Clerk reported that following submission of a Freedom of Information request, as no reply had been received to three emails, safety surfacing repairs had been carried out but further ones were required; and that the wooden boards on the roundabout had been instructed to be replaced without delay. The representative of GYBC would be visiting the site with the Play Ranger. This would be checked in a couple of weeks.

ACTION: LM / DL

c) Geese at River

The geese were still at the river, however the young ganders were being pushed out of the group. They were still being fed by a neighbouring resident. Enquiries were being made about relocating them.

d) Hedge at Anglian Water Pumping Station

The Clerk noted that Anglian Water had attended and cut the hedge back. There were no visibility issues.

6. Village Maintenance

a) Quarterly Report

The rotten wooden bench had been taken out, and prices would be obtained for a replacement.

ACTION: Clerk

It was noted that the roadway along the riverbank was getting bad again, with the works being out of warranty. This was likely due to weather and weight of traffic. The worst part was between the pub and the speed hump. It was noted that commercial vehicles could be causing damage to the road. Richard Youngs would look at this in the spring with a view to filling in with loose gravel.

ACTION: RY

7. Finance

a) Year End 2022/23

The accounts to date were **noted**. On 31st December 2022 there was £602.18 in Unity Trust Current and £16,074.06 in Unity Trust Deposit. Receipts since the last meeting were £2,172.50 – Parish Partnership and NCC Member grant; £55.06 - interest.

b) Payments

It was **agreed** to pay the following, proposed by Stuart Ward, seconded by Rob Lloyd, all in favour:-

C Moore	Salary & Expenses – Dec 22 – Jan 23 incl uplift	£558.45
HMRC	PAYE – Dec 22 – Jan 23	£135.80
Stokesby PCC	Grass Cutting Grant	£800.00
The Broads Society	Subscription	£16.00
Innershed	Domain Renewal	£57.00

8. Correspondence

- a) Great Yarmouth New Local Plan Options Consultation
Covered earlier.
- b) General Correspondence
The Harnser magazine was circulated.

9. Planning

a) Applications

BA/2023/0008/HOUSEH The Hermitage, Mill Road, Stokesby: To construct double timber framed 5m x 5m car port with tiled roof joined to existing garage. To construct a lych style front gate, timber framed with plain tiled roof. To construct a pitched roof over existing flat roof on house, incorporating an oak framed porch, with tiles to match existing.

It was **agreed** to support the application, proposed by Richard Youngs, seconded by Ed Wharton, all in favour. **ACTION: Clerk**

- b) Applications Considered Between Meetings
None.

- c) Decisions
None.

10. Other Matters

a) SAM2 Sign – Deployment and Results

The first deployment was in progress.

ACTION: RY / SW

b) Play Equipment Project - Update

A funding application had been made before Christmas, with an eight week determination period.

c) Painting of Village Sign

The sign would begin to be painted over the weekend, it had been unbolted but assistance would be required to remove it.

ACTION: RY / SW

d) Chain Link Fence, Stokesby Green

This would be monitored as it was not felt that there was any significant risk. The Clerk was asked to take this off the agenda.

e) Replacement Bench, Stokesby Green

The Clerk would get prices for a replacement bench.

ACTION: Clerk

f) Appointment of Internal Auditor

It was **agreed** to appoint Kerrie Wilton as internal auditor at a cost of £50, proposed by Richard Youngs, seconded by Stuart Ward, all in favour.

g) Dignity at Work Policy

It was **agreed** to adopt the Policy, proposed by Stuart Ward, seconded by Rob Lloyd, all in favour. **ACTION: Clerk**

h) Elections May 2023

The Clerk noted that all Councillors would be vacating their seats in May 2023, and would need to submit their nomination papers to Great Yarmouth Borough Council if they wished to stand for re-election. Councillors were reminded that the General Power of Competence relied on two thirds of seats being filled by election, not co-option, and would be reminded of the deadline nearer the time. **ACTION: ALL**

11. Reports from Parish Councillors

Rob Lloyd noted that the possibility of a garage sale had been put forward, and it was suggested that a risk assessment should be carried out for insurance purposes. Rob Lloyd reported that the Council had not been billed for Hall hire since 2017. Ed Wharton offered some crushed concrete to assist with repairs to the roadway.

12. Date of Next Meeting

Wednesday 10th May 2023 at 7pm at the Community Centre (Annual Parish Meeting followed by Annual Parish Council Meeting).

The meeting closed at 8.20pm.

CHAIRMAN