

STOKESBY WITH HERRINGBY PARISH COUNCIL

Tel: 01493 253041; Email: clerkstokesby@gmail.com

Chairman: Mr Richard Youngs

Parish Clerk: Mrs Catherine Moore

To Members of the Council,

You are hereby summoned to attend a meeting of Stokesby with Herringby Parish Council on **Wednesday 8th November 2023** at 7.30pm at **Stokesby Community Centre** for the purpose of transacting the following business:

C Moore, Parish Clerk 2nd November 2023

1. **To consider apologies for absence**
2. **Public Forum**
 - a) Public
 - b) County / Borough Councillors
 - c) Police
3. **Declaration of interest for items on the agenda and applications for dispensation**
4. **To confirm the minutes of the last meeting held Wednesday 9th August 2023**
5. **Update on matters arising from minutes, if any**
 - a) Repair to Sand Store door
 - b) Removal of boats from public mooring
 - c) Tidying of common land at Riverside
6. **Village Maintenance**
 - a) Quarterly Report
7. **Finance**
 - a) Financial update 2023/24 and note financial receipts since the last meeting
 - b) Parish Partnership Scheme 2024/25 – Applications
 - c) Appointment of Internal Auditor 2023/24 accounts
 - d) To consider payment of the following:

i. C Moore	Salary & Expenses – Sept – Nov 23	£475.25
ii. HMRC	PAYE – Sept – Nov 23	£115.00
iii. Maple Tree Services	2023 Grounds Maintenance	£1,275.00
iv. The Poppy Appeal	Wreath	£40.00
8. **Correspondence and Consultations**
 - a) Parish Partnership Scheme 2024/5
 - b) Letter from GYBC noting possible removal of Open Spaces concurrent function grant
 - c) Review of Polling Places 2023
 - d) General Correspondence
9. **Planning**
 - a) New Applications
 - i) None
 - b) Applications Considered Between Meetings
 - i) None
 - c) Decisions
 - i) None
10. **Other Matters**
 - a) SAM2 Sign – Deployment and Results
 - b) Play Equipment Risk Assessment and Inspections
 - c) Oak Notice Board
 - d) Environmental Group
 - e) Budget 2024/5
 - f) Dates for 2024 Meetings
11. **Reports from Parish Councillors**
12. **To confirm date of next meeting: (TBC) Wednesday 14th February 2024 at the Community Centre, 7.30pm**