

**Minutes of the Meeting of Stokesby with Herringby Parish Council held on
Wednesday 10th August 2022 at 7.30pm at Stokesby Community Centre**

Present: Richard Youngs (Chairman)
Philip Crane
Dawn Lamb
Leigh-Ann Medhurst
Stuart Ward
Ed Wharton
Catherine Moore, Parish Clerk

Also present: Borough Councillor Adrian Thompson and 3 members of the public were in attendance

1. Apologies

Apologies for absence were received from Rob Lloyd.

2. Public Forum

a) Public
None.

b) County Councillor
Not present.

Borough Councillor

Adrian Thompson congratulated the community on an excellent Fete. The dog bin had been emptied. A letter had been received from the Police saying that speeding traffic was a problem in Filby Road, noting that cats had been killed. The local police officer would contact the Speedwatch Group, Adrian offered to supply a couple of speed awareness signs which could be put up. **ACTION: AT**

The Council could consider a 20mph zone in that area.

Another enquiry had been made about a tree which was taken down in 2013 and asked whether the ivy and stump could be removed. This was near the play area. Stuart Ward agreed to look at pulling the stump out. It was noted that the resident would be informed that the root of the tree stump can be removed but that the Council would not be responsible for any impact this may have on his fence. **ACTION: SW**

The same parishioner had mentioned to Adrian that he was not consulted about moving the bottle bank, it was noted that this was moved three years ago. He also mentioned not being consulted about the new play equipment, however it was confirmed that leaflets were hand delivered to all properties.

It was noted that Filby Road had not been included in Speedwatch as it did not meet the criteria, however an enquiry would be raised to see whether this could be included.

c) Police

Not present – police reports were circulated as received. PC Gary May had attended the Fete.

3. Declaration of Interest for items on the agenda

None.

4. Minutes of the last meeting

The minutes of the meeting held on 11th May 2022 were **agreed** and signed by the Chairman, proposed by Leigh-Ann Medhurst, seconded by Ed Wharton, all in favour.

5. Matters Arising

a) Funding and Purchase of SAM2 Device

The Clerk reported that she had been waiting for the County Councillor's contribution for this, which had now been confirmed by the relevant officer. The Clerk had contacted Westcotec regarding purchasing the device. It was agreed to purchase the bluetooth data add on and noted that this only worked with Android phones – Leigh-Ann Medhurst and Dawn Lamb had the correct phones and would work with others when moving it. It was **agreed** to add in a new site from Manor Farm which would need a new post. **ACTION: Clerk**

b) Spending of PCC Grass Cutting Grant

The response from the PCC was noted. It was noted that the PCC were responsible for choosing their own contractor, and that the Parish Council had tendered for their grass cutting contract recently.

c) Updates and Amendments to Resilience Plan

The Chairman had confirmed the amendments and the revised plan had been sent for uploading to the website.

6. Village Maintenance

a) Quarterly Report

Richard Youngs reported that there were a couple of posts near the play area which needed repairing. The dog fouling sign needing re-fixing to a slightly higher location. It was noted that the seesaw and roundabout were still not felt to be safe. The Clerk was asked to request a copy of the latest RoSPA annual report. **ACTION: Clerk**
Ed Wharton noted that there was a visibility issue at the bottom of Filby Road, to the left, due to an overgrown hedge. This was the responsibility of Anglian Water. The Clerk was asked to write to Anglian Water asking that this be attended to.

ACTION: Clerk

7. Finance

a) Year End 2022/23

The accounts to date were **noted**. On 31st July 2022 there was £708.05 in Unity Trust Current, £15,995.31 in Unity Trust Deposit and £0.00 in Barclays. Receipts since the last meeting were £400 – SAM2 donations; £12.82 – interest.

b) Payments

It was **agreed** to pay the following, proposed by Richard Youngs, seconded by Stuart Ward, all in favour:-

C Moore	Salary & Expenses – June 22 to Aug 2022	£365.87
HMRC	PAYE – June 22 to Aug 2022	£91.60
ICO	Annual Subscription	£35.00
R Dixon	Website Fee	£136.80

8. Correspondence

a) Draft Open Space Supplementary Planning Document

No comments to make.

b) 2023/24 Parish Partnership Scheme

All Councillors were asked to consider schemes for next year. **ACTION: ALL / Clerk**

c) Jubilee Tree Planting

It was noted that Rob Lloyd had six trees waiting to be planted and needed to know where these would go. It was noted that most open spaces already had trees, and there would be future maintenance implications. This would be brought up at the next Village Hall meeting.

ACTION: RY

d) General Correspondence

None.

9. Planning

a) Applications

06/21/0957/F 3 Filby Road: Proposed first floor rear extension over existing kitchen rear extension, with walk on balcony; construction of new single storey rear extension.

It was **agreed** to make no comments.

ACTION: Clerk

b) Applications Considered Between Meetings

None.

c) Decisions

None.

10. Other Matters

a) Play Equipment Project

Leigh-Ann Medhurst reported that the initial lottery funding application had been declined, and a further application would be made. The Great Yarmouth Community Fund had opened for applications up to £10,000.

ACTION: LM / DL

b) Flooding Concerns and Coastal Erosion

The Clerk reported that she had written to the Environment Agency and had received a holding response, with a fuller response expected in due course.

c) Painting of Village Sign

Richard Youngs reported that an offer had been made to repaint the Village Sign. Richard would chase this up with the volunteer, and this may need to be taken down. It was **agreed** that the Council would pay for the paint.

ACTION: RY

11. Reports from Parish Councillors

Stuart Ward noted that the willows near the Poors Marshes are out in the road and need cutting back. This was on the narrow part near the bend from the main road (W3W blueberry.pulps.props). The Clerk was asked to report this to Highways.

ACTION: Clerk

The white railings at the top of the main road had been hit again, the Clerk was asked to report this.

ACTION: Clerk

12. Date of Next Meeting

Wednesday 9th November 2022 at 7.30pm meeting at the Community Centre.

13. Exclusion of the Press and Public under the Public Bodies (Admission to Meetings) Act 1960 to discuss the following matter:

It was **agreed** to exclude the press and public, proposed by Richard Youngs, seconded by Stuart Ward, all in favour.

a) Review of Clerk's Salary and Working from Home Allowance

It was **agreed** to increase the Clerk's salary to SCP20 and give a working from home allowance of £5/month from 1st September 2022, proposed by Ed Wharton, seconded by Leigh-Ann Medhurst, all in favour.

The meeting closed at 8.25pm.

CHAIRMAN